



**ELECTIVE - REGISTRATION FORM**  
 (new as of July 1st, 2010)

This form must be completed by ANY trainee from another institution wishing to pursue a postgraduate elective rotation at the University of Ottawa.

**Ontario trainees:** Complete this form and submit to the program Office where you wish to pursue the elective. The Program Director must sign it and submit it to the PGME Office, 3 months prior to the start date.

**The immunization forms must also be completed in order to adhere to the requirements as determined by the Office of Clinical Placement Risk Management.**

**Trainees outside of Ontario:** All forms and documents must be submitted to PGME Office 3 months prior to the desired start date of the elective. Complete this form and submit to the program Office where you wish to pursue the elective. The Program Director must sign it and submit it to the PGME Office. Our Office will issue a Confirmation of Appointment (COA) which will then be sent to you for signature. The COA must then be returned to our office and we will send it to CPSO on your behalf. It is your responsibility to apply directly to CPSO for an educational certificate of Registration (license). Call CPSO at 416-967-2617 for an application package. If you do not have CMPA coverage, you must obtain it at once. You can reach them at 613-725-2000.

**You must also complete the immunization forms and adhere to the requirements as determined by the Office of Clinical Placement Risk Management.**

Full name:		Gender: Male Female	
Mailing address:			
City:	Prov.: ON	Postal Code:	
E-mail address:			
Day time telephone number: - - ext:	Date of birth: (yy/mm/dd) / /		
Graduating University (Medical Degree):			
Year MD Degree obtained:	CPSO #:	CMPA#:	

**CURRENT TRAINING:**

Level: PGY1	Program:
University:	Prov.: ON

**PROPOSED ELECTIVE WILL TAKE PLACE:**

Hospital:	Program:
Dates: (yy/mm/dd) From: / /	To: / /
Name of Supervisor:	
Educational objective(s) of proposed elective:	

\_\_\_\_\_  
 Signature of Trainee

\_\_\_\_\_  
 Signature of uOttawa Program Director